

**POLICIES**

**Rental Terms and Conditions**

**\* Rates are subject to change \***

**ALL ROOMS WILL BE PAID PRIOR TO YOUR ARRIVAL.** A copy of your credit card will be on file should any damages or shortages occur in your unit. A complete inventory will be done in each unit upon departure and if there are shortages or damages, you will be notified and your credit card will be charged appropriately. You will agree to this if you check the box that you have read and understood our policies.

**LIST ALL GUESTS STAYING:**

Guest \_\_\_\_\_ Guest \_\_\_\_\_

Guest \_\_\_\_\_ Guest \_\_\_\_\_

Guest \_\_\_\_\_ Guest \_\_\_\_\_

Guest \_\_\_\_\_ Guest \_\_\_\_\_

**Vehicle MAKE & COLOR** \_\_\_\_\_ **State** \_\_\_\_\_

**Check the following:**

**I AGREE:** the number of guests that appears on the original accommodations is correct. There is a \$10 per person, per night for additional guests. Children under the age of 10 will not be counted as an adult in the head count for the hotel and cabins. There will be a \$25 charge plus the \$10 fee for unregistered guests using the room added to your credit card.

**CABINS ONLY -PETS:** No pets are allowed in the lodge or dining areas. We do allow pets in the cabins.

**There is a \$50 cleaning fee PER PET-applies to visiting pets as well. Waubee must be notified at check-in.**

**I agree that I will be assessed with a 100.00 penalty if management is not notified.**

**SMOKE-FREE:** Waubee Lake Lodge is proud to be a smoke-free resort. If any member of the staff suspects that any type of smoking has taken place in your room or cabin, a \$200 fine will be applied to your bill. Smoking is allowed on the decks or patio of each unit. **Please close patio doors while smoking.**

**ROOM LOCKOUTS:** We will not be responsible for anyone locked out of their Room/Cabin or building due to forgetting to take your key with you or placing the key card next to your cell phone or other magnetic objects  
**\* When leaving the lodge take your swipe key with you and use in the scanner on the right side of the doors after hours.**

**EARLY DEPARTURE:** **No refunds will be given for early departures-including due to illness or additional guests cancelling.** Because we are located in the north woods, it is not uncommon to have brief power outages due to inclement weather caused by Mother Nature. These circumstances are beyond our control and no refunds will be given.

**WIFI & CELL SERVICE** is not guaranteed. Service is often spotty due to amount of people, weather, and being located in the National Forest. These circumstances are beyond our control and no refunds will be given.

**UTV & SNOWMOBILES -NO PARKING IN OUR PAVED PARKING LOT AFTER 4PM. PARK IN GRAVEL AREA OR IN YOUR CABIN DRIVEWAY.**

**Check-in begins at 3:00PM. Check-out is by 11:00AM.**

**CABIN KEYS MUST BE RETURNED TO THE OFFICE UPON DEPARTURE OR WILL BE CHARGED A FEE.**

After you check-out you may continue to use the lake and lodge  
We respect your privacy. Waubee Lake Lodge will not share, rent, or sell any personal information you have given us.

**I have read and understand the policies of Waubee Lake Lodge.**

**Signature of Registered Guest** \_\_\_\_\_ **Date:** \_\_\_\_\_